



Aero-Space Computer Supply [ASCS]
9270 Bryant Avenue South
Minneapolis, Minnesota 55420

Carrier Routing Letter – Total Logistics Corp.

ASCS Suppliers,

We have developed an in-bound freight program with Total Logistics Corp to maximize efficiencies, expedite services, and reduce costs. If the shipment is larger than parcel (generally greater than 150 pounds), please note the receiving location on your ASCS purchase order and ship to the correct location address as listed below:

ASCS Bloomington, Minnesota	ASCS Beaver Dam, Wisconsin	ASCS Golden, Colorado
9270 Bryant Avenue South Bloomington, MN 55420	151 Corporate Drive, Unit 2 Beaver Dam, WI 53916	16050 Table Mountain Parkway, Suite 200 Golden, CO 80403

Please follow the steps below for routing orders with Total Logistics Corp:

1. Call TLC at 1.800.219.0014 or email OPS@shiptlc.com for routing disposition instructions, workdays between 7:00 AM and 5:00 PM Central Standard Time, identifying yourself as an authorized vendor with a shipment for Aero-Space Computer Supplies. Please provide the TLC customer service representative with the destination address and the product description.
2. On the carrier copy of the bill of lading, please provide the following information:
 - a. Consignee name, street address, city, and state
 - b. Commodity description, pieces, weight, and classification
 - c. If shipping out of a public warehouse, the vendor name must be listed on the BOL
 - d. Third-party billing information must be written or stamped on the bill of lading

3 rd Party Bill to: Total Logistics Corp. 10301 Xylon Ave N. Suite 180 Brooklyn Park, MN 55445

- e. Following the pickup by the carrier, immediately fax a copy of the BOL to 763.585.1517 or email OPS@shiptlc.com

Should you need third-party billed TLC bills of lading or labels to affix to your own bills of lading to assist you in complying with these instructions, please call 1.800.219.0014 and ask for customer service. They will be happy to process your request.

Your cooperation and support of this program are greatly appreciated.

Sincerely,

Materials Department,
Aero-Space Computer Supplies